Chromebook Shortcuts

**Keyboard Shortcuts**

**Open file manager**
ALT + Shift + M

**Open task manager**
Shift + Esc

**Logout**
CTRL + Shift + Q

**Help**
CTRL + ?

**Change screen resolution**
CTRL + Shift and + or -

**Go to top of page**
CTRL + ALT + up arrow

**Select all text on page**
CTRL + A

**Copy selected content to the clipboard**
CTRL + C

**Paste content from the clipboard**
CTRL + V

**Undo last action**
CTRL + Z

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**Chromebook touchpad tips**

**Move the pointer**: Move your finger across the touchpad.

**Click**: Press the lower half of the touchpad. You can also tap the touchpad to click.

**Right-click**: Press the touchpad with two fingers, or hold down the Alt key while clicking with one finger.

**Drag and drop**: With one finger, click the item you want to move. With a second finger, move the item. Release both fingers to drop the item at its new location.

**Scroll**: Place two fingers on the touchpad and move them up and down to scroll vertically, or left and right to scroll horizontally.

**Go back or forward**: Quickly move two fingers left or right to go back or forward on web pages or while using apps.

**See all open windows**: Swipe down with three fingers.